

COASTAL COMMUNITY ACTION PROGRAM

Posting Date: August 27, 2018

EMPLOYMENT OPENING

Program: Housing and Community Services

Position Opening: Housing Navigator – Pacific County – External Opening

Position Summary: CCAP is seeking a person with strong interpersonal and interviewing skills to provide quality support to clients. This position cultivates community relationships to develop housing options in the community and supports clients in becoming safely and stably housed in Pacific County. Housing Navigators utilize organizational and time management skills to meet program and grant requirements. This is a non-exempt position.

Job Requirements: See attached Job Description

Salary Range: \$35,173 - \$39,624

Job Application Deadline: September 7, 2018

Time Schedule: Full Time: 40 hours
 Part Time: _____
 Temporary: _____

Return Resumes, applications and cover letters to: Coastal Community Action Program; 117 E Third St, Aberdeen, WA 98520 or to jasonh@coastalcap.org. Resumes will be reviewed as received. Applications will be reviewed starting September 10, 2018.

Position will remain is open until filled.

COASTAL COMMUNITY ACTION PROGRAM IS AN EQUAL OPPORTUNITY EMPLOYER AND WILL ACCEPT APPLICATIONS MONDAY THROUGH FRIDAY, 8:00 A.M. – 5:00 P.M.

Administrative Approval: _____

EEO Approval: _____